

# Winter 2018 Training Registration Form

## Provider Information

Please write clearly to ensure accurate information!

PARTICIPANT'S FIRST NAME		PARTICIPANT'S LAST NAME	
HOME PHONE		WORK PHONE	
DATE OF BIRTH (MM/DD/YYYY)			
EMAIL			
ADDRESS			
CITY	STATE	ZIP	

Which are you?  Licensed Provider  Pursuing License  
 Program Staff  Exempt  
 Other \_\_\_\_\_

## Training Information

Overviews			Safety Sets					
56791	FREE		56808	\$10		56802	\$45	
56792	FREE					56803	\$45	
56793	FREE					56804	\$45	
Childhood Development and Program Trainings								
56813	\$36		56814	\$42		56815	\$42	
56816	\$24		56852	\$42		56817	\$28	
56818	\$42		56819	\$42		56820	\$56	
56821	\$28		56822	\$36		56823	\$42	
Online Trainings								
56847	\$42		56848	\$140		56849	\$42	
56879	\$84		56853	\$42				
Food Handler Test				Spark				
FH Test	\$10			56811	FREE			

Total # of Trainings: \_\_\_\_\_ Total Fees: \_\_\_\_\_

Payment  Cash  Check  Card  Training Bucks

**Please review our Training Policies as they have changed!**

### Training Policies

- By registering for a training with CCR&R, you agree to our registration, attendance and cancellation policies.
- Participants **MUST** be registered prior to the training in order to be admitted. Individuals who are not registered that show up will not be admitted.
- To register you must complete the registration form. Please use one form per person. Mail, fax, email or bring in your form with full payment. We must receive your registration at least 3 days prior to the training to allow for processing, however register early as trainings fill up! When we receive your registrations and payment, we will confirm your trainings by email.
- Cancellations must be given **THREE** days prior to the training in order to receive Training Bucks.
- Refunds are **NOT** possible.
- It is the attendee's responsibility to know the location, directions, date & time of the training. Note: not all trainings are at the same location.
- Nursing infants are the **ONLY** children permitted in trainings.
- To receive a training certificate, participants need to arrive on time and stay for the entire training. Participants arriving 15 minutes after the start time will not be admitted.
- If a training is cancelled by CCR&R, Training Bucks will be given since refunds are not possible. CCR&R trainings are cancelled when local schools are closed due to inclement weather.

### Submission Methods:

Email: [ccrr@caowash.org](mailto:ccrr@caowash.org) / Fax: 971-223-6101  
**Mail or in Person:** Community Action, Attn: CCR&R  
 1001 SW Baseline Street Hillsboro, OR 97123

**Make checks payable to *Community Action***  
**If paying by check, individual or facility name:**

\_\_\_\_\_

### To pay by card, complete the following information

Name: _____
Billing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____
Card #: _____
Vcode: _____ Expiration: _____
Total amount to be charged to Credit card: _____

Office Use Only	Received By	Date	Fiscal	Confirmation