



BOARD of DIRECTORS MEETING

AGENDA

Wednesday, November 13, 2019

5:30 pm – 7:00 pm

Hillsboro Annex Office

1050 SW Baseline Street, Suite C-1, Hillsboro

MISSION: COMMUNITY ACTION LEADS THE WAY TO ELIMINATE CONDITIONS OF POVERTY AND CREATE OPPORTUNITIES FOR PEOPLE AND COMMUNITIES TO THRIVE.

- 5:30 Presiding:** *Nancy Ford, Chair*
- Call to Order, Welcome and Agenda Revision
 - Announcements
- 5:40 ACTION Consent Agenda:** These items are considered to be routine & may be enacted with one motion without separate discussion. Anyone may request that an item be removed for discussion & separate action. All of these items have been *attached* for your review.
- a. *Approve Minutes from October 16, 2019*
 - b. *Approve Hiring Qualified Staff Policy*
 - c. *Approve Head Start/EHS Standards of Conduct for Employees, Consultants & Contractors Form*
 - d. *Approve Standards of Conduct for Parents/Volunteers Form*
 - e. *Acknowledge Receipt of Policy Council Minutes from September 2019*
 - f. *Acknowledge Receipt of Policy Council Program Reports from September 2019*
 - g. *Acknowledge Receipt of October 2019 Funding Report*
 - h. *Acknowledge Receipt of 2019 Health Careers NW Monitor Results & Response Letter*
 - i. *Acknowledge Receipt of CoC Rapid Re-Housing for Families & Legacy Shelter Plus Care Project – Results & Response Letter*
- 5:45 Energy Conservation** – *Randy Olsen, Program Manager*
- 6:05 Head Start Policy Council Report** – *Julie Novakowski, Director of Head Start*
- ACTION: Ratify Katarra Sigurdson's Appointment to Serve on the Board of Directors
- 6:15 Finance Committee Report** – *Scott Gardner, Chair*
- ACTION: July Financials (*handout*)
- 6:20 Governance Committee Report** – *Kemp Shuey*
- 6:40 Resource Development Committee Report** – *Jason Yamamoto, Committee Member*
- 6:50 Executive Director's Report** – *Kemp Shuey*
- Client Comments
- 7:00 Adjourn**